

## Settling in Nursery

We want children to feel safe and happy in the absence of their parents, to recognise other adults as a source of authority, help and friendship and to be able to share with their parents afterwards the new learning experiences enjoyed in the Nursery. We also want parents to feel informed and relaxed from the beginning.

In order to accomplish this, we will aim to create a partnership in the following ways:

- by creating opportunities for the exchange of information, using among other resources a copy of the nursery's prospectus and a shared approach to the registration form. Please also refer to our website.
- by ensuring plentiful opportunities for parents to inform the Nursery about their children's current achievements and interests.
- by encouraging parents to visit the Nursery with their children during the weeks before an admission is planned. Provide on visit a guideline to parents letter and a pamphlet about "All About Me" for completion to help us know more about their child together with details of our website.
- by introducing flexible admission procedures, if appropriate, to meet the needs of individual families and children.
- by reassuring parents whose children seem to be taking a long time settling into the Nursery.
- by introducing new families into the group on a staggered basis, for example two new children a day for a week rather than 10 new children all at once.
- by encouraging parents, to feel free to discuss any queries, concerns with staff.

Children cannot play or learn successfully if they are anxious and unhappy. Our settling procedures aim to help parents and children to feel comfortable in the Nursery, and to ensure that children can benefit from what the group has to offer and feel confident that their parents will return at the end of the session.

On arrival at nursery, is the responsibility of the parent / carer to ensure they stay with the child up to the inner main door of nursery. The parent / carer should ensure their child's coat is hung up and that they watch them enter into the main hall. The entrance into nursery is a very busy, bustling area and often staff are talking to parents.

**Signed on behalf of the Nursery** \_\_\_\_\_